

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.
Region/Locality: Southeast Region
Period: 28 December 2002 - 31 January 2003

| Activity Report | | | | | |
|---|--|--|--|-------------------|--|
| Task | | | | Hours This Period | Comments |
| Active Tasks | | | | | |
| Project Reporting / Status Review | | | | 21.75 | |
| 1. WSB monthly report. | | | | 6.00 | |
| 2. Status reports regarding mapping issues, WSP testing, and CPE deployment to region PSAPs. | | | | 6.50 | |
| 3. Records and database updates and maintenance. | | | | 9.25 | Entire Region |
| LEC / WSP Contact & Coordination | | | | 21.50 | |
| 1. Coordinating testing times with multiple WSPs, reviewing and reporting test results to PSAPs. | | | | 12.00 | |
| 2. Researching and coordinating with Verizon LEC for resolution to fourth trunk problem at Southampton County PSAP. | | | | 2.00 | Trunk was not processing/sending call data correctly. Now resolved. |
| 3. Researching status of WSP deployment/testing. | | | | 3.00 | |
| 4. Coordinated with Verizon LEC/WSP/TCS for resolution to data delivery issue to City of Franklin CPE. | | | | 2.50 | Carrier name not displayed correctly, pANI in address field. Now resolved. |
| 5. Assisted PSAPs with deployment documents requested by T-Mobile. | | | | 2.00 | |
| PSAP Strategic Planning | | | | 9.75 | |
| 1. Mapping standard issue identified and researched for City of Franklin. Referred to WSB. | | | | 3.00 | Request for data by GIS/mapping vendor had state-wide implications. |
| 2. Planning meeting with LRK staff. | | | | 2.50 | |
| 3. Assessment of Phase II readiness, submission of letters of request. | | | | 2.00 | City of Emporia issuing Phase II request letters. |
| 4. Checked and reported status of CPE deployment to Greenville County, Surry County, and Sussex County. | | | | 2.25 | |
| Map / CAD Assessment | | | | 22.75 | |
| 1. Assisted Southampton County with the review of MSAG Data Consultants mapping upgrade invoice and equipment specs. | | | | 6.00 | |
| 2. Assisted City of Emporia with review of VGIN documents and coordinated City response to VGIN offer of orthophotography data. | | | | 4.00 | VGIN advised City of Emporia that area data was complete. Conferred with Bob Rike. |

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| 3. Requested by City of Franklin to coordinate gathering of data from all WSPs for mapping database/formatting specs. Resulted in at least one WSP contesting requested information. Forwarded to WSB for resolution. | | | | 7.00 | Forwarded microData request for data to all WSPs. Intrado representative concerned about proprietary info, delays, and costs. See 'Planning' 1. |
| 4. Coordinated and assisted New Kent County with visit to City of Emporia to review Plant Equipment Orion mapping in use. | | | | 5.75 | |
| Installation Oversight | | | | 6.00 | |
| 1. Assisted Surry County with site review by Verizon LEC for deployment of CPE and transition from old equipment. | | | | 6.00 | |
| Acceptance Testing | | | | 41.00 | |
| 1. Test call coordination and observation. | | | | 38.00 | All PSAP's in Region |
| 2. Research and report on ANI failure on call to Southampton County. | | | | 3.00 | County received calls with CBN 000-911 0000, identified as ANI failure. Advised County to have LEC track. |
| System Implementation Assistance | | | | 3.25 | |
| 1. Review of Southampton County equipment room and infrastructure for upgrade to mapping system. | | | | 3.25 | County saw need to educate first responders that wireless calls/callers potentially increase dispatch time and response time as well as caller location |
| Training | | | | 10.00 | |
| 1. Requested by Southampton County to create PowerPoint presentation for first responders explaining impact of wireless calls, meeting to develop outline. | | | | 4.00 | |
| 2. Created wireless PowerPoint presentation, train-the-trainer. | | | | 6.00 | |
| TOTAL HOURS | | | | 136.00 | |
| Completed Tasks | | | | | |
| PSAP Assessments | Region | | | | |
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Issues of Importance / Accomplishments

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| 1. 01/14/03 Advised by Southampton County that Verizon Wireless attempted to conduct test calls without PSAP knowledge/authorization. Appears to be an ongoing issue with this WSP. |
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